

“Department of Trade and Taxes  
Government of NCT of Delhi  
**FORM DVAT 38B**  
(See rule 36B)

**Application for rectification under section 74B**

To

.....  
.....  
.....

**Subject: Application for rectification under sub-section (5) of section 74B**

Sir,

I/We, the undersigned, hereby apply for rectification of the order as per the details given below:-

- 1.Name and address of the dealer : .....  
.....  
.....
- 2.TIN : .....
- 3.Order No. and date : .....
- 4.Order passed by : .....
- 5.The amount in dispute,  
if any : .....
- 6.Brief narration of the grounds : .....  
on which the rectification .....  
is sought\* .....  
.....

**I/We, request you to consider the above mentioned facts and pass the necessary rectification order and also grant a stay for the recovery of the amount equal to the quantum of relief sought.**

**Yours faithfully,**

**Date:.....**

**Signature.....**

**Place:.....**

**Name.....**

**Designation & status.....**

**\* Annex a separate page, if necessary**